



NOTICE OF MEETING, AGENDA, RSVP & PROXY FORMS

QWaLC Annual General Meeting

Thursday 5th November 2020 | 10.00am to 11.00am

including light refreshments

via Zoom (details in email) or in person at Toowoomba City Library, Level 3, Victoria Street, Toowoomba

Agenda

1. Open, Acknowledgement of Country and Welcome – Chair
2. Apologies/Proxies
3. Presentation of Previous Minutes – Chair
Motion: minutes of previous AGM be accepted as true and correct
4. Reports
Chair's Report – Chair
Motion: that the Chair's Report be accepted
Treasurer's Report – Treasurer
 - Financial Statements (2019/20)
Motion: that the Audited Financial Statements be accepted
 - Appointment of Auditors for 2020/2021
Motion: that the recommended Auditor be appointed the auditors for the year 2020/21
5. Endorsement of Board Members
6. Endorsement of Office Bearers
7. Other Business
 - New Member Groups since previous AGM and removal of groups no longer in operation.
 - Public Liability Insurance (*notification that QWaLC holds appropriate Public Liability Insurance*)
 - Motion to insert clauses to the constitution for Deductible Gift Recipient (DGR)
Motion: that QWaLC amends the constitution to allow for DGR status
8. Meeting close 11am.

Enquiries regarding the QWaLC AGM to be directed to Darryl Ebenezer, CEO via darryl@qwalc.org.au

RSVPs

Please email Lane Pilon lane@qwalc.org.au by Monday 26 October with the following information:

Name: _____ Representing (organisation): _____
Email: _____ Telephone: _____

Yes, I will attend the 2020 QWaLC AGM in person ☐ or via zoom ☐ OR

Please submit my apology – record us as an **apology** ☐

(click box to select option)

Venue Parking:

There is limited free parking available in the building's undercover carpark - 15 minute, 1 hour, 2 hour or 3 hour duration.
Full day paid parking is available at the Water/Herries St Carpark. \$5 per day. Cash and cards accepted.

REPRESENTATION

ADVOCACY

NETWORKING

PROMOTION

INSURANCE

www.qwalc.org.au



PO Box 851, Maleny Qld 4552
darryl@qwalc.org.au

QWalc Annual General Meeting

Thursday 5th November 2020 | 10.00am to 11.00am
Toowoomba City Library, Level 3, cnr. Victoria & Herries Streets, Toowoomba

PROXY FORM

(if your group is unable to have one of your members participate in the AGM but would like to nominate a proxy, please complete and return this form)

I *(insert your name here)* of *(insert the name of your organisation here)*

being a duly authorised representative of an Ordinary Member group of the above-named Association (organisation) hereby appoint:

(insert name of proxy here) of (insert name of their organisation here)

or failing their availability, appoint:

(insert name of alternative proxy here) of (insert name of their organisation here)

to act as our proxy and to vote on behalf of our group at the Annual General Meeting of Queensland Water and Land Carers Inc. to be held on the: 5th November 2020, and at any adjournment thereof.

Signed _____ dated this _____ day of _____ 2020

(Unless otherwise instructed, the Proxy may vote as the Proxy considers appropriate).

Please return completed proxy form to:

lane@qwalc.org.au by no later than Monday 26 October, 2020